

CARROLL COUNTY CPMT

MEETING AGENDA

APRIL 16, 2019 - 9:00AM
CCDSS CONFERENCE ROOM

- 1) CALL TO ORDER, DECLARATION OF QUORUM
- 2) CHAIRMAN'S ANNOUNCEMENTS
- 3) MINUTES MARCH 19, 2019 MEETING
- 4) FINANCIAL REPORT AND POOL FUND REIMBURSEMENTS
- 5) CSA COORDINATOR'S REPORT
CSA SERVICE GAP SURVEY
STATE MAINTENANCE RATES FOR FOSTER CARE
- 6) CLOSED SESSION, CASE PRESENTATIONS
- 7) CASE EXPENDITURE APPROVALS/DENALS
- 8) TEAM MEMBERS TIME
- 9) SCHEDULING OF THE NEXT CPMT MEETING
- 10) ADJOURNMENT

CARROLL COUNTY CPMT

Minutes

March 19, 2019

The Carroll County Community Policy & Management Team (CPMT) met on March 19, 2019 in the Department of Social Services Conference Room in Hillsville, Virginia. Members present for the meeting included: Teresa Isom (Carroll County DSS Director/CPMT Chair); Rob Hiatt (27th Circuit Court CSU); Steve Truitt (Carroll County Administrator), Laura Goad (Carroll County Public Schools/ CPMT Secretary); Angela Shupe (Mount Rogers CSB/CPMT Vice Chair); and Laura Taylor (Family Preservation Services, Inc.). Members absent were: Vicky Richardson (Carroll County Health Dept.); Rex Hill (Carroll County Board of Supervisors); and Parent Representative (needed).

Jackie Roberts (CSA Coordinator) was also in attendance.

Teresa Isom, Chair, called the meeting to order at 9:07 a. m.

Upon a motion made by Ms. Shupe, seconded by Mr. Hiatt, the minutes of the February 19, 2019 CPMT meeting were approved by voice vote.

Ms. Isom announced that two cases are going to the board tonight for adoption leaving 24 children in the process (Termination of Parental Rights and final adoption). There are currently 89-90 children in care.

A motion was made by Ms. Taylor to approve the Fund Balance and pool reimbursement reports as presented. Ms. Isom seconded, and this motion was approved by voice vote. The public hearing on funding is scheduled for April.

Ms. Roberts reviewed the case statistics and total encumbrances/expenses to date. She also shared: CSA conference reminder; status of Safe and Stable Families grant; Service Gap Survey to be emailed; FY 2018 CSA Outcomes Report; and CSA Administrative Memo #19-02.

Mr. Hiatt made the following motion: "Pursuant to Section 2.2 – 3711 (A) of the Code of Virginia, I move that the Carroll County Policy and Management Team convene a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2 – 3711 (A) (1) of the Code of Virginia". This motion was seconded by Ms. Shupe and approved by voice vote at 9:29 a.m.

Ms. Roberts was present during the entire closed session and presented recommendations from the FAPT meeting held on March 7, 2019.

Ms. Shupe made the following motion: "I move that the CPMT return to open session and also that a certification be approved stating the Carroll County Community and Policy Management team while in closed session discussed only public business matters lawfully exempted from open meeting requirements as previously stated in Virginia Law and that only such matters as were identified in the motion convening the closed meeting were heard, discussed or considered." This motion was seconded by Mr. Truitt and approved by the following votes to certify: AYES 6, NAYES 0. The CPMT returned to open session at 10:06 a. m.

Upon a motion made by Ms. Taylor, seconded by Ms. Isom, the CPMT voted to accept FAPT recommendations and approved (Ms. Taylor abstaining from any FPS cases) all cases including a non-mandated case (#5).

Dr. Goad shared a report on CSA Private Special Education School Issue including the memo shared by Ms. Roberts. Ms. Shupe shared that Melissa Peddy was promoted to the Program Director of Project Link. Mt. Rogers has placed counselors at Gladesboro Elementary and Hillsville Elementary in addition to St. Paul School. Laura Taylor is resigning from Family Preservation Services as of April 12, 2019. Her contributions will be missed.

The next meeting of the CPMT will be on Tuesday, April 16, 2019 at 9 a. m.

Upon consensus of the group, Ms. Isom adjourned the meeting at 10:15 a.m.

Laura Goad

1. CSA cases effective 02-28-19 -

111 open CSA cases

92 foster care -

39 - Therapeutic foster care placement

15 - Residential Placement

30 - Locally approved foster home

5 - Fostering Futures Program

2 - Trial Home Placement

1 - Hospitalized

37 Foster Care Youth eligible for IV-E funding

15 - Community Based Services

4- Special Education Placements presented by Carroll County School

2 - Private Day School placements

2 - Residential placements

2 - Parental placement

CSA Expenditure -

2018/2019 fiscal year

July 1, 2018 thru February 28, 2019 - \$2,154,333.23

2017/2018 fiscal year

July 1, 2017 thru February 28, 2018 - \$1,656,760.77

2016/2017 fiscal year

July 1, 2016 thru February 28, 2017 - \$1,338,269.12

2015/2016 fiscal year

July 1, 2015 thru February 28, 2016 - \$1,243,149.21

2014/2015 fiscal year

July 1, 2014 thru February 28, 2015 - \$1,171,451.70

\$138,768.07 was put back into CSA

40 - Receiving Adoption Subsidy

25 - Foster Care cases currently in the adoption process

FEBRUARY 2019 EXPENSES
MARCH 2019 PAYMENTS

Community Based Services - \$19,953.00 - 17 youth served

1. **MOUNT ROGERS CSB - \$10,537.75 - 12 youth served**
 - Parent Educator services - \$1600.00 - 2 youth served
 - Mentoring - \$3439.00 - 4 youth served
 - ICC/Family Support Partner - \$4058.75 - 4 youth served
 - Home Based Counseling - \$240.00 - 1 youth served
 - Life Skills - \$1200.00 - 1 youth served
2. **Family Preservation Services - \$9291.00 - 4 youth served**
 - BTS services - \$1395.00 - 1 youth served
 - MST services - \$7896.00 - 2 youth served
3. **Drug Test Resources - \$125.00 - 1 youth served**
 - Hair screen \$125.00 - 1 youth served

Foster Care Services - \$245,222.12 92 youth in foster care

1. Foster Care Placement - \$216,443.41 - 62 youth served
2. Foster Care Child Care - \$400.00 - 1 youth served
3. Foster Care Clothing - \$1192.41 - 9 youth served
4. Foster Care Education Services - \$24,148.00 - 8 youth served
5. Foster Care Community Based Services - \$3038.30 - 3 youth served

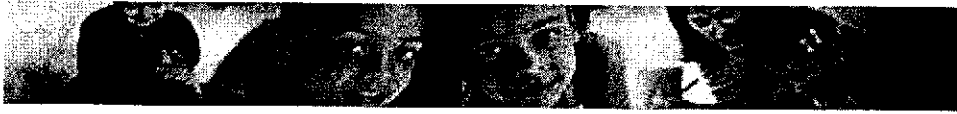
Education services - \$35,316.00 - 4 youth served

1. Residential Educational Services - \$10,732.00 - 2 youth served
2. Private Day Educational Services - \$24,584.00 - 2 youth served

Residential Education - Parental Placement - \$17,023.00 - 2 youth served

1. Parental placement - educational services - \$17,023.00 - 2 youth served

TOTAL - \$317,514.12



LEDRS File Summary Print

Results of LEDRS File validated on 4/3/2019

FIPS: 35

#Rows in the File (CSA): 229

Payment/Adjustment date range within the File: 3/1/2019 - 3/29/2019

Part 1 - Expenditure Description (FY 2019)

Total State Allocation Balance(Non Wrap): \$2,153,316.58

Total Expenditure(Non Wrap) in this LEDRS file: \$305,152.98

Total State Allocation Balance(Wrap only): \$2,089.56

Total Expenditure(Wrap only) in this LEDRS file: \$0.00

| EXPENDITURE CATEGORY DESCRIPTION | LOCAL MATCH RATE (a) | GROSS EXPENDITURE THIS PERIOD (b) | EXPENDITURE REFUNDS THIS PERIOD (c) | NET TOTAL EXPENDITURES (b minus c) (d) | LOCAL MATCH (a x d) (e) | STATE MATCH (d-e) (f) |
|---|----------------------|-----------------------------------|-------------------------------------|--|-------------------------|-----------------------|
| 1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES | | | | | | |
| 1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board) | 0.3637 | \$840.00 | \$0.00 | \$840.00 | \$305.51 | \$534.49 |
| 1b. Foster Care - all others in Licensed Residential Congregate Care | 0.3637 | \$35,380.16 | \$1,983.50 | \$33,396.66 | \$12,146.37 | \$21,250.29 |
| 1c. Residential Congregate Care - CSA Parental Agreements ; DSS Noncustodial Agreements | 0.3637 | \$1,932.00 | \$0.00 | \$1,932.00 | \$702.67 | \$1,229.33 |
| 1d. Non-Mandated Services/Residential/Congregate | 0.3637 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 1e. Educational Services - Congregate Care | 0.291 | \$40,235.00 | \$803.53 | \$39,431.47 | \$11,474.56 | \$27,956.91 |
| 2. OTHER MANDATED SERVICES | | | | | | |
| 2a. Treatment Foster Care - IV-E | 0.291 | \$82,003.68 | \$427.00 | \$81,576.68 | \$23,738.81 | \$57,837.87 |
| 2a.1 Treatment Foster Care | 0.291 | \$78,912.71 | \$1,043.18 | \$77,869.53 | \$22,660.03 | \$55,209.50 |
| 2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements | 0.291 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2c. Family Foster Care - IV-E ; Community Based Services | 0.1455 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2e. Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements | 0.291 | \$11,367.86 | (\$82.92) | \$11,450.78 | \$3,332.18 | \$8,118.60 |
| 2f. Community - Based Services | 0.1455 | \$23,824.46 | \$248.60 | \$23,575.86 | \$3,430.29 | \$20,145.57 |
| 2f.1 Community Transition Services - Direct Family Services to Transition from Residential to Community | 0.1455 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2g. | 0.291 | \$34,320.00 | \$0.00 | \$34,320.00 | \$9,987.12 | \$24,332.88 |

| | | | | | | | |
|----|---|--------|--------------|------------|--------------|-------------|--------------|
| | Special Education Private Day Placement | | | | | | |
| 2h | Wrap-Around Services for Students With Disabilities | 0.291 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2i | Psychiatric Hospitals/Crisis Stabilization Units | 0.291 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 3 | Non-Mandated Services/Community-Based | 0.1455 | \$760.00 | \$0.00 | \$760.00 | \$110.58 | \$649.42 |
| 4 | Grand Totals: (Sum of categories 1 through 3) | | \$309,575.87 | \$4,422.89 | \$305,152.98 | \$87,888.11 | \$217,264.87 |

PART 2 - EXPENDITURE REFUND DESCRIPTION

| Information regarding total expenditure refunds reported in Part 1, Line 4(c). | | |
|--|------|------------|
| EXPENDITURE REFUND DESCRIPTION | CODE | AMOUNT |
| Vendor Refunds and Payment Cancellations | 010 | \$0.00 |
| Parental Co-Payments | 020 | \$0.00 |
| Payments made on behalf of the child (ex: SSA, SSI, VA benefits, ...) | 030 | \$1,622.00 |
| Child Support Collections through DCSE | 040 | \$3,271.89 |
| Pool prior-reported expenditures re-claimed under IV-E | 050 | (\$471.00) |
| Other: | 090 | \$0.00 |
| Refund Total: | | \$4,422.89 |

CARROLL COUNTY
CSA FUND BALANCE
CHILDREN'S SERVICE ACT (CSA)

| FUND NAME | REVISED BUDGET | EXPENDITURES | FUND BALANCE | ENCUMBRANCES | FUND BALANCE | UNAPPROVED CREDIT AUTHORIZATIONS & POSOS | ADJUSTED FUND BALANCE |
|---|-------------------|--------------|-----------------|--------------|-----------------|---|-----------------------------|
| C19 CSA MANDATED 18/19 ASSIST | 45,000.00 | 79,166.10 | (34,166.10) | 0.00 | (34,166.10) | 0.00 | (34,166.10) |
| C19 CSA MANDATED 18/19 POS | 2,987,992.00 | 2,136,760.60 | 851,231.40 | 1,463,960.98 | (612,729.58) | 1,140.15 | (613,889.73) |
| C19 CSA NON-MANDATED 18/19 POS | 22,749.00 | 13,532.50 | 9,216.50 | 4,360.00 | 4,856.50 | 0.00 | 4,856.50 |
| C19 CSA W/A SRVS FOR STUDENTS 18/19 POS | 6,051.33 | 3,105.00 | 2,946.33 | 0.00 | 2,946.33 | 0.00 | 2,946.33 |
| | 3,061,792.33 | 2,232,564.20 | 829,228.13 | 1,468,320.98 | (639,092.85) | 1,140.15 | (640,233.00) |